



City of Burlington Joint Land Use Board

Land Use Development Application Submission Please review the LUB Instruction and Information Packet

Section A- *Pages 9-15 Completeness Checklist, and Maps/Plans/Surveys, etc. (if applicable) must be included in all copies of the application packets. Please make sure all required signatures and notarization are completed.*

- Land Use Development Application- **pages 2-6**
- Affidavit of Noncollusion- **page 7**
- Ownership Disclosure Statement- **page 8** *If 100% ownership please indicate on form.*
- **Completeness Checklist(s)** 40 pages- see Completeness Checklist ***please include Only the applicable checklist(s)***.

Section B – *Pages 9-15 are for the original application only. (2) Two separate nonrefundable checks for application and escrow fees are made payable to the City of Burlington. If all pages are not complete and submitted with the application, the application will be deemed incomplete.*

- Agreement to Pay Fees- **pages 9-11**
- Fee Calculation Worksheets- **pages 12-13**
- New Escrow Set-Up Form – **page 14**
- W-9 – **page 15**

Section C

- Request for List of Property Owners—**submit to Tax Assessor** when application is submitted to Board Secretary- **page 16**
- Property Tax Certification, Sewer Tax & Fair Share Connection Fee Certification- **submit to Tax Collector-** when application is submitted to Board Secretary- **page 17**
- Mercantile License Certification- *if applicable* – **page 18**

Completed originals of certification must be received by the Board Secretary in order for an application to be placed on the agenda.

All plans, maps, surveys, etc. must be pre-folded & a digital copy of the complete application, must be provided to the Board Secretary (see Information & Instruction packet)

Rev. 4/15/2021



LAND USE DEVELOPMENT APPLICATION
FOR OFFICE USE ONLY

Date Submitted	Application No.	App Fee Check #	Escrow Fee Check #
1. APPLICANT/DEVELOPER		2. OWNER	
Name: _____		Name: _____	
Address: _____ _____		Address: _____ _____	
City: _____ State: _____ Zip: _____		City: _____ State: _____ Zip: _____	
Phone: (____) _____ Fax: (____) _____		Phone: (____) _____ Fax: (____) _____	
Email: _____		Email: _____	
Interest in Property: _____		<i>Complete this section if applicant is not owner.</i>	
3. TYPE OF APPLICATION (check all that apply)			
<input type="checkbox"/> "a" Variance (Appeal) <input type="checkbox"/> "b" Variance (Interpretation) <input type="checkbox"/> "c" Variance (Bulk) <input type="checkbox"/> "d" Variance (Use) <input type="checkbox"/> Build on Lot Not Fronting on Street <input type="checkbox"/> Certificate of Nonconformity <input type="checkbox"/> Subdivision, Minor <input type="checkbox"/> Subdivision, Major Preliminary <input type="checkbox"/> Subdivision, Major Final		<input type="checkbox"/> Site Plan, Minor <input type="checkbox"/> Site Plan, Waiver <input type="checkbox"/> Site Plan, Major Preliminary (Nonres or Res) <input type="checkbox"/> Site Plan, Major Final (Nonres or Res) <input type="checkbox"/> Subdiv. or Site Plan, Informal Review <input type="checkbox"/> Subdiv. or Site Plan, Extension of Approval <input type="checkbox"/> Subdiv. or Site Plan, Amend. of Approved Plan <input type="checkbox"/> Other: _____	
4. APPLICANT'S ATTORNEY		5. APPLICANT'S ENGINEER	
Name: _____		Name: _____	
Address: _____ _____		Address: _____ _____	
City: _____ State: _____ Zip: _____		City: _____ State: _____ Zip: _____	
Phone: (____) _____ Fax: (____) _____		Phone: (____) _____ Fax: (____) _____	
Email: _____		Email: _____	

6. APPLICANT'S OTHER PROFESSIONALS (Architect, Planner, Surveyor, etc.)

Name: _____
Address: _____

City: _____ State: _____ Zip: _____
Phone: (____) _____ Fax: (____) _____
Email: _____

Name: _____
Address: _____

City: _____ State: _____ Zip: _____
Phone: (____) _____ Fax: (____) _____
Email: _____

7. LOCATION OF PROPERTY

Street Address: _____ Block(s): _____
Zone: _____ Lot(s): _____ Type
of Road Frontage: _____ (Highway, County Road, Local Road)

8. LAND USE

Existing Land Use: _____

Proposed Land Use: _____

9. PROPERTY DETAILS

of Existing Lots: _____ # of Proposed Lots: _____
Existing Form of Ownership: Fee Simple Rental Condominium Cooperative
Existing Deed Restrictions or Easements: No Yes (attach copies)
Proposed Deed Restrictions or Easements: No Yes (attach copies)

10. UTILITIES (check all that apply)

Existing: Public Water Private Well Public Sewer Private Septic System
 Natural Gas Electric Propane
Proposed: Public Water Private Well Public Sewer Private Septic System
 Natural Gas Electric Propane

11. ZONING SCHEDULE (complete all that apply)

	Required	Existing	Proposed		Required	Existing	Proposed
Minimum Lot Requirements				Maximum Building & Structure Height			
Area				Principle			
Width				Accessory			
Depth				Maximum Lot & Building Coverages			
Principal Buildings & Structures				Lot			
1 Side Yard				Building			
2 Side Yards				Open Space Preserved			
Front Yard				% of Tract			
Rear Yard				Is the proposed site on an inside or corner lot?			
Accessory Building & Structures				<input type="checkbox"/> Inside <input type="checkbox"/> Corner			
Side Yard							
Rear Yard							

12. PARKING & LOADING REQUIREMENTS

of Parking Space Required: _____ # of Parking Spaces Provided: _____

of Loading Space Required: _____ # of Loading Spaces Provided: _____

13. OTHER APPROVALS REQUIRED

U.S. Army Corps of Engineers	<input type="checkbox"/> No	<input type="checkbox"/> Yes
N.J. Dept. of Environmental Protection	<input type="checkbox"/> No	<input type="checkbox"/> Yes
N.J. Dept. of Transportation	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Burlington County Bridge Commission	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Burlington County Planning Board	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Burlington County Soil Conservation District	<input type="checkbox"/> No	<input type="checkbox"/> Yes
City of Burlington Historic Commission	<input type="checkbox"/> No	<input type="checkbox"/> Yes
State of New Jersey Sewer Extension	<input type="checkbox"/> No	<input type="checkbox"/> Yes
State of New Jersey Stream Encroachment	<input type="checkbox"/> No	<input type="checkbox"/> Yes
State of New Jersey Waterfront Development	<input type="checkbox"/> No	<input type="checkbox"/> Yes
State of New Jersey Wetlands	<input type="checkbox"/> No	<input type="checkbox"/> Yes
State of New Jersey Riparian Conveyance	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Other: _____	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Other: _____	<input type="checkbox"/> No	<input type="checkbox"/> Yes

14. APPLICATION SUBMISSION MATERIALS (use additional sheets if necessary) Applicant is responsible for providing digital copies of application, plans, reports, exhibits, etc. to the Board Secretary; lubsecretary@burlingtonnj.us

List all plans, reports, photos, etc. _____

15. PREVIOUS OR PENDING APPLICATIONS (use additional sheets if necessary)

List all previous or pending applications for this parcel. If current application is for the Amendment of a previously approved Subdivision or Site Plan, furnish a copy of the previously approved plan and describe the proposed amendments.

16. RELIEF REQUESTED (use additional sheets if necessary)

List arguments for Variances, Waivers of Development Standards and/or Submission Requirements.

17. EXPERT WITNESSES FOR APPLICANT

Name: _____ Type of Testimony: _____

Name: _____ Type of Testimony: _____

Name: _____ Type of Testimony: _____

Name: _____ Type of Testimony: _____

18. SIGNATURE OF APPLICANT

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant, or that I am an Officer of the Corporate applicant or a General Partner of the Partnership applicant and am authorized to sign the application for the Corporation or Partnership.

SWORN & SUBSCRIBED before me this
_____ day of _____, 20_____

NOTARY

SIGNATURE (applicant) DATE

PRINT NAME

19. CONSENT OF OWNER

NOTE: If the property is owned by a corporation or an LLC this "consent of owner" must be signed by a corporate officer or managing member and a resolution must be attached authorizing that corporate officer/managing member to sign on behalf of the entity.

I certify that I am the Owner of the property which is the subject of this application. I hereby consent to the filing of this application and to the approval of the plans submitted therewith. I further consent to the inspection of the property in connection with this application as deemed necessary by the board and its professional staff.

I am aware that the City will incur costs for professional review fees in the course of hearing and deciding this application. I am aware that the applicant has signed an escrow agreement that requires said applicant to be responsible to pay the City for the costs incurred. By consenting to the filing of this application I agree that, in the event the applicant fails to pay all of those costs, I will be responsible to pay, and I will pay, any balance of those costs owed by the applicant to the City. I further understand that if I fail to pay the amount owed the City may seek and win a judgment against me for the amount owed plus counsel fees and costs and that that judgment may become a lien against my property.

SWORN & SUBSCRIBED before me this
_____ day of _____, 20____

SIGNATURE (owner) DATE

NOTARY

PRINT NAME

20. DISCLOSURE STATEMENT

If applicant is a corporation, partnership or LLC please answer the following questions pursuant to N.J.S.A. 40:55D-48.1 & 48.2:

- Is this application to subdivide a parcel of land into six (6) or more lots? No Yes
- Is this application for a variance to construct a multiple dwelling unit of 25 or more units? No Yes
- Is this application for approval of a site (or sites) for non-residential purposes? No Yes

If you responded YES to any of the above questions, Ownership Disclosure Statement must be completed.

SIGNATURE (applicant) DATE

21. SURVEY WAIVER CERTIFICATION

As of the date of this application, I hereby certify that the survey submitted with this application which is dated _____ shows and discloses the premises in its entirety, described as Block _____ Lot _____; and I further certify that no buildings, fences or other facilities have been constructed, installed or otherwise located on the premises after the date of the survey with the exception of the structures shown.

SWORN & SUBSCRIBED before me this
_____ day of _____, 20____

SIGNATURE (applicant/owner) DATE

NOTARY

PRINT NAME

AFFIDAVIT OF NONCOLLUSION

STATE OF NEW JERSEY :
:
:
: S
:
COUNTY OF BURLINGTON :

_____ being duly sworn according to law upon his oath, deposes and says:
NAME OF APPLICANT

He/she is the applicant in connection with a property known as _____
STREET ADDRESS
Block _____ and Lot _____.

There has been no collusion between the applicant and any member of the City of Burlington Joint Land Use Board or any officials of the City of Burlington with respect to said application.

SWORN & SUBSCRIBED before me this
_____ day of _____, 20_____

NOTARY

SIGNATURE (applicant) DATE

PRINT NAME

OWNERSHIP DISCLOSURE STATEMENT

NAME OF CORPORATION, PARTNERSHIP OR LLC: _____

Listed below are the names and addresses of all owners of 10% or more of the stock/interest* in the above referenced corporation or partnership:

	NAME	ADDRESS
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

*If a corporation or a partnership owns 10% or more of the stock of a corporation or 10% or greater interest in a partnership, that corporation or partnership shall list the names and addresses of its stockholders holding 10% or more of its stock or 10% or greater interest in the partnership, and this requirement shall be followed until the names and addresses of the non-corporate stockholders and individual partners exceeding the 10% ownership criterion established have been listed.

SWORN & SUBSCRIBED before me this

_____ day of _____, 20_____

NOTARY

SIGNATURE (applicant)

DATE

PRINT NAME

**CITY OF BURLINGTON
JOINT LAND USE BOARD
AGREEMENT TO PAY FEES**

THIS AGREEMENT, made and entered on this _____ day of _____, 20____ by and between the City of Burlington Joint Land Use Board (the Board) and _____ (the Applicant), is made upon the following terms and conditions:

1. **AGREEMENT TO PAY FEES:** Applicant hereby covenants and agrees to pay all charges and fees imposed by the Board in connection with the Joint Land Use Board Application filed contemporaneously herewith. Such fees include but are not limited to application fees, attorney review fees, engineer review fees, planner review fees, court stenographer fees, copy costs and postage. The Board will not sign plans or deeds and will not release signed plans or deeds until all such charges and fees have been paid in full.

Notwithstanding the existence or terms of any partnership, joint venture, reimbursement or other agreement between the Applicant and one or more third parties, the individual or legal entity that signs this Agreement shall be solely and exclusively responsible for all fees chargeable to the Application filed contemporaneously herewith and to the project identified at the end of this Agreement.

2. **ESCROW DEPOSIT:**

- a. Two checks are to be submitted. One check for the non-refundable application fee and a second check for the escrow deposit. The Board hereby acknowledges receipt of an escrow deposit in the amount of \$_____. Said sum is to be placed in an escrow account to cover the cost of the aforementioned review fees. Such sum shall be charged periodically as fees and charges accrue. The balance of the escrow sum, if any, after all charges and fees have been paid shall be returned to the Applicant.
- b. Applications by individuals or business entities that owe, or business entities with one or more common principals of a business entity that owes an outstanding balance from a prior application will not be heard by the Board until the outstanding balance is paid in full. As used herein, the terms principal or common principal mean an individual or business entity that holds an ownership interest in both the applicant business entity and the debtor business entity.
- c. Whether the debt was incurred by the current owner, a previous owner or a previous applicant, if an outstanding balance remains unpaid on a previous application pertaining to this property, the Board will not hear a new application pertaining to this property or any portion of this property until the outstanding balance is paid in full.

3. **ADDITIONAL ESCROW:**

- a. The Escrow deposit is an estimate of the professional review fees that will be incurred (Engineering, Legal, Planning, Stenographic, etc.) by the Board to review the Application for Development. These Escrows are established on the basis of the Applicant submitting completed Applications and Plans in conformance with applicable Ordinance Provisions. Any further submissions required on behalf of the Applicant shall be deemed re-submissions, and the Applicant shall be required to post additional fees totaling 50% of the original escrow deposit for each plan submitted after the original submittal.

- b. If, as a result of the Applicant's failure to replenish the escrow account, the account contains insufficient sums to pay current plus anticipated additional review fees, the Board will not conduct further hearings on the application until the applicant replenishes the escrow account as directed. In addition, the Applicant's failure to replenish the escrow account will be deemed an extension of the Board's time to act on the application or, the Board may deny the application without prejudice.

4. **ESCROW ACCOUNT MANAGEMENT:** Whenever the Review and/or Inspection escrows paid under this Agreement shall exceed \$5,000.00, it shall be deposited in a banking institution or Savings & Loan Association in this State, insured by an Agency of the Federal Government, or in such deposits by the State of New Jersey in an account bearing interest at the minimum rate currently paid by the institution or depository on time or savings deposits.

- a. The City's Chief Financial Officer shall notify the Applicant, in writing, of the name and address of the institution or depository in which the deposit is made, and the amount of the deposit.
- b. If the amount of interest earned on the deposit exceeds \$100.00, the interest earned shall be refunded to the Applicant by the City on an annual basis or at the time the deposit is repaid or applied for the purpose it was deposited, as the case may be; except that the municipality may retain for administrative expenses a sum equivalent to no more than 33 1/3% of the entire amount, which shall be in lieu of all other administrative and custodial expenses.
- c. In the event that the interest paid on a deposit for a year does not exceed \$100.00, the same is to be retained by the City.
- d. For those Developments for which reasonably-anticipated inspection fees are less than \$10,000.00 fees may, at the option of the Developer, be paid in two installments. The initial amount deposited by the Developer shall be 50% of the reasonably-anticipated fees. When the balance on deposit drops to 10% of the reasonably-anticipated fees because the amount deposited by the Developer has been reduced by the amount paid to the Engineer for inspection, that Developer shall deposit the remaining 50% of the anticipated inspection fees.
- e. For those Developments for which the reasonably-anticipated inspection fees are \$10,000.00 or greater, fees may, at the option of the Developer, be paid in four installments. The initial amount deposited by the Developer shall be 25% of the reasonably-anticipated fees. When the balance drops to 10% of the reasonably-anticipated fees because the amount deposited by the Developer has been reduced by the amount paid to the Engineer for inspection, the Developer shall make additional deposits of 25% of the reasonably-anticipated fees.
- f. The municipal engineer shall not perform any inspection if sufficient funds to pay for that inspection are not on deposit.

5. **CONTEST OF REASONABLENESS:**

- a. The Applicant agrees to pay any additional sums required to pay charges and fees not covered by the initial escrow deposit within fifteen days after receipt of a billing by the appropriate City Office. The Applicant understands and agrees to pay such sum notwithstanding any dispute as to the reasonableness of fees and charges. Payment

shall not constitute a waiver of the right to challenge the reasonableness of charges and fees as set forth herein below.

- b. The Applicant agrees that the reasonableness of any fee or charge may be challenged pursuant to the procedure set forth in NJSA 40:55D-53.2a. The Applicant understands and agrees that the aforesaid procedure shall be the sole and exclusive method of challenging the reasonableness of charges and fees.

6. **REFUND OF MONEYS IN ESCROW ACCOUNTS:** When it has been determined that there is no longer any need to retain the Escrow Account, the Applicant shall be entitled to the return of any moneys which remain in the account. In accordance with the close-out procedure set forth in NJSA 40:55D-53.2d, the applicant shall send written notice by certified mail to the Chief Financial Officer, the Administrative Officer and the relevant municipal professional(s) that the application or the improvements, as the case may be, are completed and that a refund of any funds remaining in the Escrow Account is requested.

7. **COLLECTION:** Should the Applicant fail to pay any sum required to be paid hereunder when due, the City shall be entitled to pursue all remedies at law or equity. Interest shall accrue at the rate of 18% per annum simple interest on all sums unpaid after the due date. The City may collect a reasonable attorney's fee which shall not be less than \$300.00 should litigation for the purpose of collecting any sum be commenced.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their hands on the date first above written.

APPLICANT

By: _____
(Applicant's Signature)

Project Name (if applicable) _____

Location or Address _____

Block(s) _____, Lot(s) _____

Applicant's Name _____

Applicant's Federal I.D. No. _____

Applicant's Address _____

Telephone No. _____

CITY OF BURLINGTON

By: _____ (Secretary's Signature)

City of Burlington Land Use Fee Schedule

Fee Calculation Worksheet

Please submit a separate checks for application fee and escrow fee made payable to "City of Burlington"

Application Type	Application Fee	App. Fee Due	Escrow Fees	Escrow Fees Due
<u>VARIANCES</u>				
"A" Appeal Variance	\$ 75.00	\$	\$ 750.00	\$
"B" Interpation of Map or Ordiance	\$ -	\$	\$ -	\$
"C" Bulk Variances				
1. Residential	\$ 75.00	\$	\$ 750.00	\$
2. Commerical or Industrial	\$ 200.00	\$	\$ 1,000.00	\$
"D" Use Variances				
1. Residential	\$ 75.00	\$	\$ 750.00	\$
2. Commerical or Industrial	\$ 150.00	\$	\$ 2,500.00	\$
<u>SUBDIVISON PLANS</u>				
Minor Subdivison	\$ 250.00	\$	\$ 1,500.00	\$
Major Subdivison	\$ 500.00	\$	\$ 2,500.00	\$
Major Subdivision-Preliminary	\$ 250.00	\$	\$ 3,500.00 plus \$150 per lot	\$ #lot(s)___
Major Subdivision-Final	\$ 200.00	\$	\$ 1,000.00 plus \$100 per lot	\$ #lot(s)___
<u>SITE PLANS</u>				
Site Plan Waiver	\$ 200.00	\$	\$ 750.00	\$
Minor Site Plan and/or Sketch Plan	\$ 200.00	\$	\$ 1,500.00	\$
Major Site Plan - Preliminary				
Residential	\$ 250.00	\$	\$ 2,500.00 plus \$100 per dwelling unit	\$ #units___
Non-Residential	\$ 250.00	\$	\$ 5,000.00 plus \$100 per acre	\$ #acre(s)___
Major Site Plan - Final				
Residential	\$ 200.00	\$	\$ 1,200.00 plus \$100 per dwelling unit	\$ #units___
Non-Residential	\$ 200.00	\$	\$ 1,200.00 plus \$100 per acre	\$ #acre(s)___
TOTAL PG. 1		<input style="width: 50px; height: 20px;" type="text"/>	TOTAL PG. 1	
		<input style="width: 50px; height: 20px;" type="text"/>		

Application Type	Application Fee	App. Fee Due	Escrow Fees	Escrow Fees Due
<u>ADMINISTRATIVE CHANGE OF USE</u>	\$ 125.00	\$	\$ 250.00	\$
<u>CONDITIONAL USES</u>	\$ 150.00	\$	\$ 2,500.00	\$
<u>CERTIFICATE OF NONCONFORMITY</u>	\$ 50.00	\$	\$ 750.00	\$
TAX MAP REVISIONS				
Minor Subdivisions	\$ -	\$ -	\$ 500.00	\$
			\$ 750.00 minimum	\$
Major Subdivisions	\$ -	\$ -	\$80 per lot(s) 1-10 \$55 per lot(s) 11-30 \$40 per lot(s) 31-50 \$30 per lots 51+	\$
			#lot(s)___	\$
SIGN VARIANCES				
Residential	\$ 75.00	\$	\$ 200.00	\$
Commercial	\$ 150.00	\$	\$ 350.00	\$
Industrial	\$ 150.00	\$	\$ 350.00	\$
<u>GRADING & DRAINAGE PLANS</u>	\$ 50.00	\$	\$ 750.00	\$
Informal or Preliminary Discussion with Professionals	\$ 50.00	\$	\$ 750.00	\$
	TOTAL PG. 2		TOTAL PG. 2	
	GRAND TOTAL CHECK #1		GRAND TOTAL CHECK #2	

City of Burlington Land Use Board

New Escrow Set-Up Form

Escrow Number _____ Amount: _____

Name: _____

SS# or TIN: _____ Include W-9

Mailing Address: _____

State & Zip _____

Description: _____

Block #: _____ Lot#: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Property Address: _____

if different from above

Type of Account (check one)

_____ Inspections _____ Site Planning

_____ Use Variance _____ Site Variance

_____ Redevelopment _____

Interest Distribution to: _____ City _____ Client: _____
:

Developer Contact Information (if applicable)

Phone: _____ Email: _____

REQUEST FOR LIST OF PROPERTY OWNERS

To: City of Burlington
Attn: Tax Assessor 525
High Street
Burlington, NJ 08016

Subject property must be identified by Block, Lot and Street Address. If the property contains multiple lots, list each lot separately. If the property is on multiple blocks, use separate lines for each block.

Street Address	Block	Lot	Lot	Lot

I do hereby request that the Tax Assessor compile and certify a list of Property Owners within 200 feet of the property described above. With this request, I hereby submit the required fee of \$10.00 or \$.25 per name, whichever is greater.

Requestor's Name: _____

Address: _____ Phone: _____

_____ E-mail: _____

Signature: _____ Date: _____

Note—Your request will be processed by the Tax Assessor within seven (7) calendar days of the filing of this form and payment of the required fees as required by N.J.S.A. 40:55D-12c. The seven (7) day time period will begin on the day that this form and the required fee are received by the Tax Assessor.

Adjoining Municipalities—If the subject property is within 200 feet of an adjacent municipality, notice of your application must be served on the Clerk of that municipality. In addition, you must request a 200' list from the municipality and notice of your application must be served on the persons and entities whose names appear on that list.

OFFICE USE ONLY

Amount Paid: _____

Date Paid: _____

Cash/Check : _____

This form is submitted directly to Tax Assessors.

PROPERTY TAX, SEWER TAX & FAIR SHARE CONNECTION FEE CERTIFICATION

To: City of Burlington
Attn: Tax Collector
City Hall Municipal Offices
525 High Street
Burlington, NJ 08016

From: <i>Applicant's Name & Mailing Address</i>
--

Property Information: Subject property must be identified by Block, Lot and Street Address. If the property contains multiple lots, list each lot separately. If the property is on multiple blocks, use separate lines for each block.

Owner's Name				
Street Address	Block	Lot	Lot	Lot

<p>Property taxes for the above referenced block(s) and lot(s) are:</p> <p><input type="checkbox"/> CURRENT as of _____</p> <p><input type="checkbox"/> DELINQUENT as of _____ Amount Due + Interest _____</p>	<p>Sewer taxes for the above referenced block(s) and lot(s) are:</p> <p><input type="checkbox"/> CURRENT as of _____</p> <p><input type="checkbox"/> DELINQUENT as of _____ Amount Due + Interest _____</p>
<p>_____ Burlington City Certified Tax Collector Date: _____</p>	<p>Fair Share Connection Fee for the above referenced block(s) and lot(s) are:</p> <p><input type="checkbox"/> CURRENT as of _____</p> <p><input type="checkbox"/> DELINQUENT as of ____ Amount Due + Interest _____</p>

TAX OFFICE INFORMATION
Phone Number: 609-386-0200 ext. 125 Office Hours: Monday - Friday from 9 AM to 5 PM Taxes are due quarterly on February 1, May 1, August 1 & November 1

Payments must be made directly to the Tax Collector. Payments will not be accepted by the Joint Land Use Board or the Clerk's Office.

No site plan approval, site plan waivers, subdivisions, variance, certification or declaration of completeness of application can be granted unless the applicant shall have fully paid any and all taxes due to the City of Burlington. City of Burlington Township General Ordinances §207-15

This form must be completed and presented by the applicant to the Board Secretary in order for the application to be placed on the Joint Land Use Board's agenda. Payments must be kept current.

MERCANTILE LICENSE CERTIFICATION

To: City of Burlington
Attn: Municipal Clerk
City Hall Municipal Offices
525 High Street
Burlington, NJ 08016

From:

Applicant's Name & Mailing Address

Property Information:

Business Name: _____

Owner's Name: _____

Street Address: _____ Block: _____ Lot: _____

The mercantile license for the above referenced business has been:

APPROVED as of _____

NOT APPROVED as of _____

License #: _____

Reason: _____

Municipal Clerk

Date: _____

CLERK'S OFFICE INFORMATION

Phone Number: 609-386-0200, ext. 101 or 102 Office Hours: Monday - Friday from 9 AM to 5 PM

Mercantile license payments must be made directly to the Municipal Clerk. Payments will not be accepted by the Joint Land Use Board.

This form must be completed and presented by the applicant to the Board Secretary in order for the application to be placed on the Joint Land Use Board's agenda