

City of Burlington



Department of Administration

JOB POSTING

FIRE PROTECTION SUBCODE OFFICIAL (Provisional, part-time) **Title code 05013**

Posting Dates: June 17, 2019 – June 24, 2019

Part-time (up to 15 flexible hours per week); Provisional Appointment pending NJ Civil Service procedures. Under direction of the Construction Official, is responsible for administering the fire protection subcode of the State Uniform Construction Code within the City of Burlington; inspection of construction projects under way to ensure that compliance with plans and specification for fire protection approved in accord with State Uniform Construction Code is achieved; does other related duties.

REQUIREMENTS:

Licenses:

Applicants must possess a valid license as a Fire Protection Subcode Official issued by the New Jersey Department of Community Affairs. Applicants must also possess a valid license as a Fire Protection Inspector at the HHS level issued by the NJ Department of Community Affairs. Must have valid NJ Driver's license.

Background Check:

Pre-employment physical, drug screening and background check will be required prior to hiring.

Residency Requirements:

Effective 9/1/11, NJ PL 70 (NJ First Act) requires all State and Local government employees to reside in New Jersey unless exempted under the law. Employees have one year after the date of employment to relocate their residence to New Jersey or request an exemption. If you reside in NJ, you must retain NJ residency, unless you obtain an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

APPLICATION PACKAGE:

Please send the following information to David H. Ballard, Administrator, City of Burlington, City Hall, 525 High Street, Burlington, NJ 08016:

1. Cover Letter;
2. Resume;
3. Salary Requirements

Interested persons should send application information by 5:00 PM on June 24, 2019: David H. Ballard, City Administrator, City of Burlington, City Hall, 525 High Street, Burlington, NJ 08016. The City of Burlington is an Equal Opportunity Employer.